

# Joseph Edmond

Hartford, CT 06120

[josephedmond082@gmail.com](mailto:josephedmond082@gmail.com)

+1 917 889 5655

## Work Experience

---

### **Delivery Driver**

DoorDash-Hartford, CT

December 2023 to Present

. I Managed the pickup and delivery of food, store goods, and car parts, ensuring timely and accurate transportation to designated locations

### **Janitorial Worker/Maintenance**

KBS Janitorial Services-Windsor Locks, CT

March 2023 to December 2023

- . I Replaced full cardboard bins with empty bins using a pallet jack.
- I Maintained cleanliness by sweeping and sanitizing working areas within the warehouse.
- . I Assisted Amazon warehouse employees in keeping workspaces clean and organized.

### **Mail Sorter**

Sentech Services-Windsor Locks, CT

September 2022 to March 2023

- . I Sorted and processed mail, breaking down boxes and organizing contents into smaller packages.
- Loaded and unloaded mail onto belts for processing.
- Worked as a processor, scanning mail and ensuring accurate sorting
- . I Processed mail by scanning and sorting packages to designated areas.
- Assisted in loading packages onto belts for processing.
- Transported mail using a pallet jack to the appropriate processing stations.

### **FedEx Package Handler**

FedEx-South Windsor, CT

October 2021 to September 2022

- I Loaded and unloaded trucks efficiently, ensuring packages were correctly scanned and placed on the appropriate belts.
- I Sorted IC packages by scanning and sending them to the correct destinations for shipment.

### **Backroom Associate**

Marshalls/Homegoods. Desert Ridge Mall-West Hartford, CT

June 2020 to August 2021

- . I Provided customer service, engaging with customers and assisting with product inquiries.

- I Maintained a clean and organized store environment, ensuring merchandise was properly stocked and displayed.
- I Assisted with backroom stocking, unloading furniture and rugs, and loading products into customers' vehicles.

## Education

---

### **High school or equivalent in Biology**

Bulkeley High School Upper School - Hartford, CT

August 2018 to June 2020

## Skills

---

- Security
- Pallet jack
- Databases
- Customer service
- English
- Load & unload
- Order picker
- Communication skills
- Heavy lifting
- Sales
- Distribution center
- Materials handling
- Forklift
- Computer skills
- Warehouse experience
- Shipping & receiving
- Stocking
- RF scanner
- Time management

## Certifications and Licenses

---

### **Driver's License**

January 2022 to March 2028