



# DUNJA HILLEBRAND


COMMODITY BUYER


## CONTACT

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 (+33) 6 72 55 95 33

 dhillebrand@outlook.fr

 Dounia Hillebrand

 Paris, France

## SKILLS

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- Autonomy, versatility, curiosity, rigour
- Teamwork & leadership
- Proactive and force of proposal
- Microsoft Office softwares (Excel, Word, Outlook, PowerPoint)
- SAP, QlikSense, Orchestra, Cegid, I-Valua, Adyen
- Business plan & Financial analysis
- Negotiation skills
- Strong communication skills (written and spoken)

## LANGUAGES

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- French C2
- English C1
- German C1
- Arabic B1

## PROFESSIONAL PROFILE

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Freshly graduated in International Purchasing & Innovation degree at Kedge Business School and strong of my experience as a Buyer, I'm looking for a VIE in Procurement and/ or in Trade.

## WORK EXPERIENCE

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### ALSTOM - D&IS Commodity Buyer



**Sep. 2022 - Nov. 2023** Saint-Ouen, France

- Purchasing strategy (savings, BCC, NCE, OTIF, top offenders...)
- Supplier panel management
- Contractualization and monitoring of the contractual database
- Building Commodity Strategies for our commodities
- Sourcing of new Sheet Metal Work suppliers
- Regular meetings with Alstom's regional contacts worldwide

### GENERALI - IT Buyer



**Feb. 2022 - July 2022** Saint-Denis, France

- Tenders preparation, negotiation and follow-up
- Sourcing and regular updating of the supplier panel
- Contracts drafting
- Ensuring good relations with internal customers

### ERIC BOMPARD | Customer relationship manager

**Nov. 2020 - March 2021** Paris, France

- Managing and tracking customer and carrier complaints

## EDUCATION

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### KEDGE Business School, 2021-2023 Paris, France

Master's degree - MAI International Purchasing & Innovation Manager

- Purchasing strategy, buying tools and processes
- Corporate finance, accounting
- Project management, marketing

### Universiti Kuala Lumpur UNIKL, 2020 Malaysia

Bachelor of Business Administration - Academic exchange

### EDC Paris Business School, 2017-2020 Paris, France

Bachelor of Business Administration