

Brenda Dixon

Warehouse Associate, Security operator command Center, Security Officer, Dispatcher, Shift Manager, Cross Trainer, Cashier, Short order grill cook, Food Prep, Dishwasher/Utility

Tariffville, CT

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+1 959 221 2136

Willing to relocate: Anywhere

Authorized to work in the US for any employer

Work Experience

Overnight Stock Associate/Backroom

Walmart - East Windsor, CT

September 2023 to Present

Overnight crew Unload trucks, Sort products in the backroom. Stock products on shelves. Ensure aisles are neat and area is clean, Engage vendors and drivers with a positive attitude. Greet customers and answer their questions. set up merchandise, clean displays, remove damaged items and organize displays. They are also responsible for adjusting prices as necessary, and completing logs and other documentation so that stores know when more products are needed.

Warehouse Associate

Domino's - East Granby, CT

July 2023 to October 2023

Receiving incoming product, checking for accuracy, loading trucks for maximum delivery accuracy, and completing load verifications with handheld scanner. Work in refrigerated conditions [33-38 degrees] also assist the Production Department as needed.

Security Supervisor/Officer

Metro One LPSG - Windsor, CT

February 2023 to July 2023

Observe the Amazon facility. Observe CCTV for parking lot and inside the building. Have my team of officers Doing five building and outside tours to ensure building is safe and secure. Documentation of all events and routine checks in the DAR(Daily Activity Report) Responsible for the proper notification of all incidents logged in the incident tracking book, fire alarms, and or door alarms for Amazon site. Conduct bag check if anyone leaving the Amazon facility. Observe and reports any suspect activity.

Delivery Driver

Cre - Windsor, CT

October 2022 to January 2023

Drive a DOT regulated vehicle (16ft or 24ft truck), delivering 25 – 60 packages a day. Handle large bulky products utilizing proper equipment with weights ranging from 50 to 300lbs (team lift). Utilize Amazon provided devices for GPS guidance and delivery status tracking Adhere to yard safety policies, obey all applicable traffic laws, and drive in accordance with weather/road conditions. Keep everything neat and organized to ensure on time delivery.

Security Guard Officer/ Dispatch and Video Surveillance

Allied Universal - Bloomfield, CT

September 2021 to January 2023

The console is responsible for dispatching emergencies, alarms, documentation of all events and routine checks in the DAR(Daily Activity Report) Responsible for the proper notification of all incidents logged in the incident tracking book, fire alarms, and or door alarms for all Cigna site in the United States. Monitor Simplex, CCURE SYSTEM, Victor video and dispatch alarms appropriately to the responder and supervisor and document anything unusual and or unauthorized.

Education

Secondary School Education in Electrical Training

LTI; Lincoln Tech; Lincoln Educational Services; LCT - East Windsor, CT

May 2023 to Present

High School Diploma in Computer Technology and Business

Pathways to Technology Magnet High School - Windsor, CT

September 2007 to 2009

Skills

- CCTV
- Surveillance
- Loss Prevention
- Security
- Delivery Driver Experience
- POS
- Food service
- Food handling
- Food safety
- Food industry
- Cooking
- Shift management
- Cash register
- Customer service
- Heavy lifting
- Supervising experience
- Security
- Order fulfillment
- Restaurant experience
- Food Preparation
- Grocery store

- Guest services
- Time management
- Communication skills
- Baking
- Hospitality
- English
- Computer skills
- Management
- Leadership
- Cash handling
- Barista experience
- Upselling
- Driving
- Materials handling

Certifications and Licenses

Guard Card

March 2022 to March 2027

Security command center, Dispatcher

First Aid CPR AED

April 2022 to April 2024

OSHA 30

July 2023 to Present

30-hour Construction Safety and Health

Driver's License

November 2019 to January 2025

CPR Certification

April 2022 to April 2024

Non-CDL Class C